



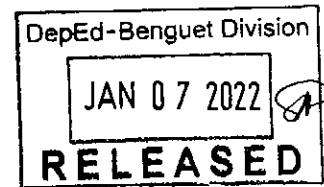
Republic of the Philippines  
**Department of Education**  
**Cordillera Administrative Region**  
**Schools Division of Benguet**

January 5, 2022

**DIVISION MEMORANDUM**

No. 06, 52022

TO: Public Schools District Supervisors  
 Public Elementary and Secondary School Heads  
 All Others Concerned



SUBJECT: **CALL FOR SUBMISSION OF NEWLY HIRED TEACHERS' PROFILE (2021 TO PRESENT) WITH NO PREVIOUS DIVISION TEACHER INDUCTION PROGRAM ATTENDANCE**

1. Pursuant to DepEd Order no. 43, s. 2017 re Teacher Induction Program Policy, which aims to fully support the continuing professional development and progress of the newly hired teachers based on lifelong learning and the Department's commitment to the development of new and beginning teachers, the Division TIP team enjoins all schools to submit the profile of their 2021 to present newly hired teachers who were not able to attend the previous scheduled 2021 Division TIP.
2. The template to be used is as follows:

School Heading

No.	Name of Inductee	Date of Appointment	Email address	Contact number

Prepared by:

*(name and signature)*  
 SCHOOL HEAD

3. Submit the teachers' profile to the HRD section through the Division Record Section or upload it to this link: [https://bit.ly/TEACHERINDUCTEE\\_PROFILE](https://bit.ly/TEACHERINDUCTEE_PROFILE) on or before January 14, 2022.
4. Immediate and strict compliance to this memorandum is directed.

**GLORIA B. BUYA-AO**  
 Schools Division Superintendent

SGOD/LBA/hrds/xdk



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